

Date of Meeting	ISSUE	Lead Officer	Objectives
10 September 2019	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Review of Community Safety	Jackie Taylor / Cllr Barratt	To review community safety matters for the period 2018/19. Representatives from Surrey Police will be invited to respond to questions.
	3. Presentation from SW Rail	David Wilby, SW Railway Regional Development Manager	To receive an update on SW Rail operations
	4. Project Management update	Sandy Muirhead/Cllr Boughtflower	To receive an update on the status of current Council projects.
	5. Work Programme/setting up task groups and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Forward Plan.

Date of Meeting	ISSUE	Lead Officer	Objectives
26 November 2019	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Budget Issues 2019/20 – 2020/21	Terry Collier / Cllr Harman	To consider the issues for the Budget 2019/20 to 2020/21.
	3. Governance of KGE and Housing Strategy	David Birley/Michael Graham/Cllrs Harvey and Attewell	To consider reports on the Knowle Green Estates Business Plan and the adoption of a new Housing Strategy and to make any recommendations to Cabinet.
	4. Capital Strategy update	Nick Cummings/Cllr Harvey	To receive an update report on the Council's Capital Strategy.
	5. Access to Healthcare in Spelthorne	Karen Sinclair/Deborah Ashman/ Cllr Attewell	To consider a report on proposed arrangements for access to primary healthcare.
	6. Capital Monitoring Report Q2	Laurence Woolven / Cllr Harman	To receive and note the current Capital spend position.
	7. Revenue Monitoring Report Q2	Laurence Woolven / Cllr Harman	To receive and note the current Revenue spend position.
	8. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Forward Plan.

Date of Meeting	ISSUE	Lead Officer	Objectives
21 January 2020	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Provision of Crematorium	Nick Cummings/Cllr Harvey	To consider the options for provision of a crematorium or other appropriate facility in the Borough.
	3. Review of complaints about, and enforcement activity at, HMOs	Esme Spinks/Tracey Willmott-French/ Cllrs Harvey & Barratt	To consider a review of the use of Article 4 Directions to manage conversions to Houses in Multiple Occupation and whether changes in legislation introduced in October 2018 have resulted in improvements to the management and safety standards in such properties.
	4. Treasury Management half-yearly report	Laurence Woolven / Cllr Harman	To note the Treasury Management situation.
	5. O&S Statutory Guidance	Terry Collier	To receive a report on the new O&S Guidance
	6. Project Management update	Sandy Muirhead/Cllr Boughtflower	To receive an update on the status of current Council projects.
	7. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Cabinet Forward Plan.

Date of Meeting	ISSUE	Lead Officer	Objectives
17 March 2020	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Capital and Revenue Monitoring Q3 and projected outturn	Laurence Woolven / Cllr Harman	To note the current Capital and Revenue spend to January 2020.
	3. Renewable energy	Jackie Taylor/Cllr Barratt	To consider options for introducing/expanding the use of renewable energy in the Borough.
	4. Pavement parking		To consider measures to deal with pavement parking in the Borough.
	5. Report from River Thames TG	Chairman	To receive a report from the Chairman of the River Thames Task Group on its work.
	6. Corporate Project Management	Sandy Muirhead/Cllr Boughtflower	To receive an update on the status of current Council projects.
	7. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Cabinet Forward Plan.

Other topics for future inclusion in Work Programme

Surrey County Council cuts - How to facilitate shared ownership of the impact on the Borough and especially the impact on the voluntary sector

Fire Service operation post reduction in Stations – 2020/21

Ethical Investments